Data Ethics Checksheet

A task sheet for developers to work through several times and hopefully then internalise.

Name of project_____

Evaluation criteria	Notes
Is there a data management policy for the system(s) being used? Is it clear?	Data Management:
Is it clear if there is anyone monitoring the data?	Data Management:
Will the data storage likely to become full, and will it need to be purged?	Data Management:
Is there data being stored by the system(s)?	Data Management:
Is the data being backed up? All of it or some of it?	Data Management:
Is the data that is being generated completely accurate?	Data Accuracy:
Is there any way to monitor the data for accuracy?	Data Accuracy:
Is there any way to fix errors in accuracy?	Data Accuracy:
Can you check if the data is being shared?	Data Security:
Do you know if the entity that is sharing the data will themselves share it?	Data Security:
What is the level of risk in terms of data security?	Data Security:
How do we reduce the risk in terms of data security?	Data Security:
How secure is the backup data site?	Data Security:
What is the worst thing that could happen if there was a data breach?	Data Security:
Can the end-user control if data is being shared?	Data Control:
Can the end-user control the level of granularity of the data being shared?	Data Control:
Can the end-user switch off remote tracking?	Data Control:
Can the end-user switch off GIS tracking?	Data Control:
Can the end-user switch off the data backup?	Data Control: